

Minutes of 2nd/2018 Executive Committee Meeting of Malaviya Alumni Association (MAA) of M. M. M University of Technology Gorakhpur held on 11-11-2018 at 11:30 AM in Hotel Rajnee'sh, Lucknow

Followings were present in the meeting:

1.	Prof. S. N. Singh	Chief Patron/Vice Chancellor
2.	Er. A.P Mishra	President
3.	Er. R. S Singh	Vice President (India)
4.	Er. Mukul Sharma	Vice President (Overseas), (on Zoom/Skype)
5.	Er. Amit Shanker	Treasurer
6.	Er. Sanjay Gupta	Joint Secretary (Industry)
7.	Er. Kshitiz Mishra	Joint Secretary (Alumni)
8.	Prof. P. K Singh	Ex-Officio member
9.	Er. R.K Chaudhary	Ex-Officio member
10.	Er. D.D Wadhwa	Special Invitee
11.	Er. Raman Kr. Srivastava	Special Invitee
12.	Er. Anand Mohan	Special Invitee
13.	Er. Sunil Kumar	Special Invitee
14.	Er. V. K Mishra	Advisor
15.	Dr. R. K Srivastava	Special Invitee
16.	Er. Jaideep Verma	Special Invitee
17.	Er. Anil Kumar Pandey	Special Invitee
18.	Er. Arvind Kr Srivastava	Special Invitee
19.	Ms. Abhya Tewari	Student Representative/Member
20.	Er. M. S Gulathi	Advisor
21.	Er. M.P Kandoi	Advisor
22.	Er. Himanshu Mishra	Advisor
23.	Er. Gopal Mishra	Co-opted Member
24.	Er. Pawan Punndhir	Co-opted Member
25.	Mr. D.S Singh	Secretary, MAA

Agenda Point 1: Welcome address by Chief Patron/Vice Chancellor

The Chief Patron of MAA and Hon'ble Vice-Chancellor, MMMUT Gorakhpur, Prof Sri Niwas Singh welcomed all the members and invited guests present in the Executive Committee meeting and extended his best wishes to the Executive Committee of Malaviya Alumni Association (MAA). Hon'ble Vice Chancellor conveyed the committee members about the various activities held in MMMUT after first meeting of Executive Committee such as IEEE-UPCON International Conference, Students participation in various activities at IIT Kanpur and got the prize, Tab 20-20 scheme for meritorious students, Malaviya Distinguish Lecture Series, etc.

Agenda Point 2: Opening Remark by President, MAA

The President MAA, Er. A.P Mishra also welcomed all the members and invited guests present in the Executive Committee meeting and conveyed the committee members that the achievements of MMMUT is enough for exciting everyone. He also appreciated the vision and mission of Hon'ble Vice Chancellor for the development of MMMUT Gorakhpur. He also focused to go ahead by connecting maximum possible number of Alumni.

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Agenda Point 3: Approval of the minutes of Executive Meeting held on 22.09.2018

Since no comment was received from any ExCom member, The Executive Committee unanimously approved the 1st/2018 ExCom minutes of the meeting held on 22.09.2018.

Agenda Point 4: Action taken report of previous Executive Committee Meeting

The Committee has gone through the entire action taken report put up by Secretary, MAA and suggested the Secretary to implement the action as soon as possible.

Agenda Point 5: Approval of LOGO and Letter Head of MAA

The committee approved the LOGO and Letter head of MAA with slight modification. Secretary was instructed to finalize the LOGO and Letter head as per discussion in the meeting (**Revised is in Annexure-I**).

Agenda Point 6: Nomination of one more Alumni in Executive Committee from active chapter

The committee unanimously nominated Er. Arvind Kumar Srivastava (ME), 1975 batch Alumnus as a member of Executive Committee from MAA Chapter, Lucknow.

Agenda Point 7: Approval of Draft of Distinguished Alumnus Award

The committee approved the Draft of Distinguished Alumnus Award and extended thanks to the Chairman and committee members for preparing the draft for said purpose. The draft preparation committee was also requested to search the promising names of alumnus for Distinguished Alumnus Award. Secretary was requested to float the Nomination form and rules of Distinguished Alumnus Award among various Social media such as WhatsApp, Facebook etc so that nominations could be received. The last date of getting dully filled nomination form for this award has been fixed 15/12/2018. It was also decided that Alumni/Alumnae should be present in person to receive the Distinguished Alumnus Award. Secretary was instructed to float this nomination form and rules among various WhatsApp groups and other social media such as Facebook etc. (**Annexure-II**)

Agenda Point 8: Review the status of preparation of Alumni Meet-2018

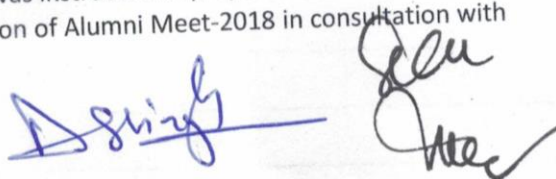
Secretary MAA, Mr. D.S Singh described the status of Alumni Meet-2018 preparations and conveyed the committee that more than 100 alumnus/alumni of 1993 Silver Jubilee batch and more than 35 from other batches have confirmed their participation. Secretary also conveyed that an invitation in the form of Google form has been circulated among various WhatsApp groups and Facebook also. Committee asked Secretary to focus on Golden Jubilee batch for maximum participation also. (**Secretary**)

Agenda Point 9: Discussion on sending proposal to UP Government for making MMMUT a Central University

It was unanimously deciding to send a request from MAA on its letter-head to Hon'ble Chief Minister UP for making MMMUT a Central University. (**Secretary**)

Agenda Point 10: Discussion on Alumni Meet-2018 during December 25-26, 2018

The committee unanimously authorized the Chief Patron and President, MAA to decide the name of Chief Guest, Special Guest and other Guests. Secretary was instructed to prepare a minute-to minute program and tentative committee for smooth preparation of Alumni Meet-2018 in consultation with Chief Patron/Hon'ble Vice Chancellor. (**Secretary**)



Agenda Point 11: Formation of Sub-Committee for Fund Generation and Utilization

It was decided to put up this proposal in next executive committee. Er. Amit Shanker, Treasurer, MAA described a proposal of fund generation. He was asked to put up that proposal in next executive committee meeting. For registration and fund generation, Er. R. S Singh Vice President, MAA and Er. Amit Shanker, Treasurer, MAA were authorized to inquire about legal implications of getting money in MAA account from Registrar, Chit & Fund Gorakhpur. Till now, previous arrangement will be continued on. Secretary was instructed to prepare a proposal for getting sponsorship for Alumni Meet-2018 in consultation with President, MAA. **(Vice President, Secretary, Treasurer)**

Agenda Point 12: Approval of Modality of Financial Management of MAA Account

The committee approved the modality of financial management of account of MAA. The committee extended the thanks to Er. R.S Singh and Er. Amit Shanker, Treasurer for making the draft of financial management of account. Treasurer was asked to remain in touch of Vice President in order to smooth running the account of MAA. **(Treasurer)**


Agenda Point 13: Date and Venue of Next Executive Committee Meeting

It was decided to have next executive committee meeting dated on **05/12/2018** at Alumni Bhawan, MMMUT Gorakhpur.

Agenda Point 14: Any other matter with permission of the chair

- Er. Mukul Sharma, Vice President, overseas participated in meeting through zoom/skype and suggested that fund generation work should be performed throughout the year. He also suggested to open a satellite campus or Nodal Centre of MMMUT at Noida.
- Er. Pawan Pundhir, Executive member, MAA suggested to hold a pool campus at Bengaluru for MMMUT students because some companies did not want to go at MMMUT for campus recruitment.
- It was also decided to request the Hon'ble Vice Chancellor, MMMUT to approve the maximum Rs. 5.00 Lakhs against the expenses incurred in the celebration of Alumni Meet-2018. **(Secretary)**
- Secretary MAA presented the draft of rules and regulations for the allotment of Alumni Bhawan of MMMUT and committee approved the draft with slight modification. It was also decided to depute one unskilled person in the night and one unskilled person in the day to look after the Alumni Bhawan **(Revised is in Annexure-III)**.

Meeting ended with thanks to the Patron and Chair.


(D.S Singh)
Secretary



Annexure-I



[Signature]

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Malaviya Alumni Association

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Annexure-II

**MALAVIYA ALUMNI ASSOCIATION
M.M.M UNIVERSITY OF TECHNOLOGY GORAKHPUR**

The Distinguished Alumnus Award is the initiative, decided in the Executive Body meeting held at MMMUT on 22 Sep' 2018, to honour the Alumni who have excelled in their chosen fields of endeavour and made the outstanding contribution to the society.

Selection Procedure of Alumni for Distinguish Alumnus Award:

Following procedure is proposed for the implementation of this initiative:

1. Title of the award:

Award will be named as "**Distinguished Alumnus Award**" for the year (say) 2018. Further a trophy/memento and a citation will be presented. Initially two Alumni may be considered every year which can be increased in future.

2. Inviting Nominations:

The Alumnus is to be nominated by the Alumni. There will be **one Alumnus** nominated from each batch (batch means year of passing). Every year nomination will be proposed and seconded by his/her batch mates only. Same nominee can be repeated next year if not selected for DAA. Nomination may be submitted by filling the form or collected through website and other published material by MMMUT. There should be no self-nomination. Current members of Executive Body of MMMUT Alumni Association will not be eligible for this award. For DAA award the decision of nomination committee after the approval of President, MAA will be final.

3. Eligibility Criteria:

All those Alumni of MMMUT (Erstwhile MMMEC) who have completed their BE/B Tech, MCA or MBA programme and having 18 years of work experience will be considered. This means that up to 2000 batch, the nomination will be considered this year.

4. Evaluation Criteria:

- a) Leadership in the organisation/Institution, positions held at various job levels with durations (number of years) and important contributions.
- b) Positions of leadership in Professional bodies, Industry Associations, positions held with duration and important contributions.

- c) Contribution to Academic/Research: Patents, Published Research papers, Books, Articles published etc.
- d) Awards and Honours received.
- e) Service to Society, major contributions should be mentioned
- f) Contribution to MMMUT (Guest lectures, Placements, Summer projects offered, guidance to students, funded projects for MMMUT etc)

5. **Jury:**

Jury has been nominated by Executive Body duly approved by President which is given below:

- | | |
|----------------------|------------------|
| 1. Dr G S Sandhu | Chairman |
| 2. Er Akhilesh Dixit | Member |
| 3. Er Praveer Arya | Member |
| 4. Er Nitesh Gautam | Member |
| 5. Mr. D S Singh | Member Secretary |

D. S Singh, 1993 batch CSE

Member-Secretary

Distinguished Alumni Search Committee

Mob: 9235500535, 9452449239

Last date of filling the nomination form: 15/12/2018

MALAVIYA ALUMNI ASSOCIATION
MADAN MOHAN MALAVIYA UNIVERSITY OF TECHNOLOGY GORAKHPUR

Nomination Form for Distinguished Alumnus Award

Personal and Educational details:

1. Name:
2. Current Designation
3. Address for correspondence:
4. Mobile No:
5. Email id:
6. Branch:
7. Year of joining MMMUT
8. Year of passing MMMUT
9. Any position holder (Gold Medallist etc):
10. Scholarship, if any (details):
11. Any academic award received:
12. Any distinction in co-curricular activities:
13. Higher education: (M Tech, MS, MBA, PhD etc with name of Institute and University, full time or part time)

Professional Experience (Most recent first):

S. N	Organization/Institute Name	Designation	Department	Experience in Years
1.				
2.				
3.				
4.				
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Achievements/Contributions: (Mention in 100 words at each point)

1. Significant achievement as a leader in the organization:
2. Major positions and responsibility (with their duration) and achievements:
3. Academic/Research contributions highlighting Patents granted/Research papers/Books/Articles published:
4. Honours and award received:
5. Major initiatives undertaken for the benefits of society/Industrial Association & Professional Bodies and achievements:
6. Contributions to MMMUT:
7. Any other contributions/ achievements:

Signature with Date

Place:

Note: Dully filled nomination form along with supporting documents must be sent to Secretary@mmmut.ac.in, dsscs@mmmut.ac.in on or before 15/12/2018.


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Annexure-III

Rules for the allotment of Alumni Bhawan, MMMUT Gorakhpur

1. Alumni/Alumnae and their family can stay in Alumni Bhawan of MMMUT Gorakhpur.
2. Alumni/Alumnae should pay not less than Rs. **500/-** per day per room, however they are most welcome for giving more than that amount for improvements in the facilities.
3. No one will be allowed to stay more than **three** days.
4. Guests approved by Hon'ble Vice Chancellor will stay in Alumni Bhawan free of charge.
5. Fooding charge will be taken as per rate of University Guest House.
6. The keys will remain with care taker of University Guest House. Allotment of room in Alumni Bhawan will be done as per instruction of Secretary, MAA.
7. Booking will be confirmed only after payment of room charge to alumni account.
However, any alumni can approach and take the room, if available, from Secretary.


D S Singh
Secretary, MAA
MMMUT Gorakhpur

