

Minutes of 1st/2018 Executive Committee Meeting of Malaviya Alumni Association (MAA) of M. M. M University of Technology Gorakhpur held on 22-09-2018 at 5:00 pm in Alumni Bhawan, MMMUT Gorakhpur

Followings were present in the meeting:

1. Prof. S. N. Singh	Chief Patron/Vice Chancellor
✓ 2. Er. A.P Mishra	President
✓ 3. Er. R. S Singh	Vice President (India)
4. Er. Mukul Sharma	Vice President (Overseas), Attended through Zoom/Skype
✓ 5. Er. Amit Shanker	Treasurer
✓ 6. Mr. D.S Singh	Secretary, MAA
7. Er. Sanjay Gupta	Joint Secretary (Industry) Attended through Zoom/Skype
✓ 8. Er. Prabhakar Tewari	Joint Secretary (Student)
9. Er. Kshitiz Mishra	Joint Secretary (Alumni)
✓ 10. Er. J.B Rai	Immediate Past President/Ex-Officio member
✓ 11. Prof. P. K Singh	Immediate Past Secretary/Ex-Officio member
✓ 12. Er. R.K Chaudhary	Gorakhpur Chapter Chair/Ex-Officio member
✓ 13. Prof. S. K Srivastava	Dean Planning & Alumni Relation/Ex-Officio member
✓ 14. Mr. Shreyansh Srivastava	Student Representative/Member
✓ 15. Ms. Abhya Srivastava	Student Representative/Member
✓ 16. Er. M.P Kandoi	Advisor
17. Er. Himanshu Mishra	Advisor
✓ 18. Er. G. S Sandhu	Special Invitee
19. Prof. K. G Upadhyay	Special Invitee
20. Er. S.S Mishra	Special Invitee
21. Prof. U. C Jaiswal	Immediate Past Treasurer/Special Invitee
22. Er. Gopal Mishra	Special Invitee
✓ 23. Er. Praveer Arya	Immediate Past Joint Secretary (Alumni)/ Special Invitee
24. Er. Rajesh Srivastava	Special Invitee

Agenda Point 1: Welcome address by Chief Patron/Vice Chancellor, MMMUT

The Chief Patron of MAA and Hon'ble Vice-Chancellor, MMMUT Gorakhpur, Prof Sri Niwas Singh welcomed all the members and invited guests present in the First Executive Committee meeting and extended his best wishes to new Executive Committee of Malaviya Alumni Association (MAA). Prof Singh informed the members that this year his priorities will be increasing the alumni connections and placement of the University. He seeks the help from each one for the same. Prof Singh also thanks the outgoing ExCom for their untiring works toward the MAA. He gave a special thanks to Er JB Rai, past president, MAA; Er Mukul Sharma, Vice-Chair MAA and Praveen Arya, Past Joint Secretary MAA. Honorable VC, MMMUT Gorakhpur offered the open-ended support to MAA for various activities.

Agenda Point 2: Handing over & taking over the charge of office bearers

The office of President, Vice President, Secretary and Treasurer of Malaviya Alumni Association (MAA) were handed over to newly formed President, Vice President, Secretary and Treasurer accordingly.

Agenda Point 3: Opening remark by President, MAA

The president of Malaviya Alumni Association (MAA), Er. A.P Mishra welcomed the members of Executive Committee (ExCom) and other invited guests and congratulated all the members of committee. He emphasized to prepare a plan of action by focusing the future of students and various activities of MAA. He also focused to go ahead by connecting maximum possible numbers of Alumni. President thanked the Er JB Rai for his contribution toward the MAA activities.

Agenda Point 4: Presentation of previous year financial report by Immediate past treasurer

Immediate Past Treasurer of Malaviya Alumni Association (MAA), Prof. U.C Jaiswal presented the financial report to the Executive Committee. The balance sheet/report was not up to the mark, therefore Prof. U.C Jaiswal was requested to send the correct audited balance sheet/report to new treasurer Er. Amit Shanker as soon as possible. It was also decided to constitute a committee to set the modality for financial report, balance Sheet, etc under the chairmanship of Er. R. S Singh with other members as Er. M.P Kandoi and Er. Amit Shanker.

Agenda Point 5: Presentation of previous year general report by Immediate past Secretary

Immediate Past Secretary of Malaviya Alumni Association (MAA), Prof. P. K Singh presented the secretarial report to the Executive Committee. He also presented the various activities performed during Alumni Meet-2016 & 17.

Agenda Point 6: Approval of minutes of last meeting of Executive Committee

Executive Committee unanimously approved the minutes of the meeting of Executive Committee of Malaviya Alumni Association (MAA) held in Hotel Ranjee's, Lucknow on 11/08/2018 at 11.30 AM.

Agenda Point 7: Remark by Immediate past President, MAA

Immediate past President of Malaviya Alumni Association (MAA), Er. J.B Rai extended his best wishes to new Executive Committee members. He also informed the members about the status of Alumni Bhawan located in MMMUT Campus. All the members MAA can enjoy the facilities. He also presented how he has got the donation for the renovation of Alumni Bhavan. He expressed his desire to make a rule for allotment and suitability of Alumni Bhavan. All the members agreed with his proposal. Secretary MAA should take initiative for the same.

Agenda Point 8: Discussion on registration details of MAA

A rigorous discussion was done on the matter of registration of By-Laws of Malaviya Alumni Association under the Act & Statutes of M.M.M University of Technology. Committee could not reach at a final decision; therefore, this matter was deferred for further discussion in next meetings.

Agenda Point 9: Nomination of Search Committee to select the Distinguish Alumni Award (Social, Engineering, Entrepreneur, Cultural etc) to be given during Alumni Meet-18

It was unanimously decided to present the distinguish Alumni Award in the field of Academic, Engineering, Entrepreneur, Social & Cultural during the Alumni Meet-2018. A committee was constituted under the Chairmanship of Er. G.S Sandhu for nominating and searching the eminent Alumni of MAA for above-mentioned area. Chairman may co-opt other members for the committee and secretary of MAA will be member-secretary of the committee. For transparent selection, this committee will set the criteria based on which Alumni will be nominated for distinguish Alumni Award.

Agenda Point 10: Planning of Annual Alumni Meet to be held during Dec. 25-26, 2018 at MMMUT Gorakhpur

Executive Committee reviewed the preparation of forthcoming Alumni Meet which is scheduled to be held during December 25-26, 2018 at MMMUT Gorakhpur and found it satisfactory. It was felt that this issue should be further discussed to make this event grand success.

Agenda Point 11: Approval of Letter Head & Stamp for MAA

It was unanimously decided to float the competition among the students for designing the Logo/Letter-head for Malaviya Alumni Association (MAA). The best design of Logo/Letterhead will be selected and concerned student will be rewarded during forthcoming Alumni Meet.

Agenda Point 12: Discussion on connecting the Alumni for the placement of MMMUT students

It was also decided to connect the maximum number of Alumni across the world and request them to motivate their HR to visit the MMMUT for campus recruitment. In this connection, Hon'ble Vice Chancellor, MMMUT told the committee members that he is going to Bangalore on 29th September 2018 where he will have a meeting with various Alumni and CEO/MD/VP/HR of their company for the placement of students of MMMUT. The committee appreciated Hon'ble Vice Chancellor for this initiative.

Agenda Point 13: Creation of Webpage for the Alumni information & keeping all the information in the office.

It was felt that Malaviya Alumni Association (MAA) should have a webpage on University Website. Committee suggested that students may be given as an assignment for the development of webpage.

Agenda Point 14: Sending representative from MAA, MMMUT in the Alumni Meet organized by different Alumni Chapters across the country

It was unanimously decided to send the representative from MAA, MMMUT in the Alumni Meet organized by different Alumni Chapters across the country. This will increase the bonding of Malaviyans and help to connect maximum number of Alumni.

Agenda Point 15: Nominations of Malaviya Alumni Chapter Chairs for Executive Committee

Er. Sanjay Kumar Mittal from NCR Chapter; Er. Sanjay Pathak from Dehradun/Uttarakhand Chapter and Er. Shivesh Sinha from Overseas Chapter were nominated as a member of Executive Committee. Representative from one more active Chapter will be nominated in next meeting.

Agenda Point 16: Co-option of Members for Executive Committee

Er. Gurmeet Singh Sandhu from NCR Chapter, Er. Pawan Pundir from Bangalore Chapter, Er. David Sarpraja from North East Chapter, Er. Gopal Mishra from Gorakhpur Chapter & Er. Praveer Arya from Gorakhpur Chapter were co-opted as a member of Executive Committee.


Agenda Point 17: Sending the minutes including any resolution passed to the Registrar of Society.

This matter was deferred for further discussion in next meeting.

Agenda Point 18: Any other matter with permission of the chair

Er. Mukul Sharma, Vice President (Overseas) participated in the meeting through Skype/Zoom and suggested the Training & Placement Cell of MMMUT to access HR departments of various companies. In this context, Alumni can help to arrange the meeting of T & P personnel with the HR personnel of various company/organization. He also suggested to give marketing tips to MMMUT. There are various Alumni of MMMUT who are in the field of marketing. They can go for marketing of MMMUT that will be helpful in brand building. MMMUT can have different meetings at different locations with 2-5 Alumni engaged in marketing. He also suggested to collect the information of maximum possible Alumni across the country and prepare the database. He suggested to constitute two committees such as **Fund Generation Committee, Fund Utilization Committee**. All the committee members agreed for the same. The formation of committee members will be done in next meeting which is scheduled in last week of October or First week of November 2018.

Meeting ended with vote of thanks to the Patron & Chair.


(D.S Singh)
Secretary, MAA